

TEMPULLI

PROFESSIONAL TRAINING AND DEVELOPMENT



TEMPULLI

**WHERE THOUSANDS OF JOURNEYS TAKE SHAPE
WITH WORK AND SUCCESSFUL CAREERS**

The spirit of the rich heritage of the Illyrians, who were renowned for innovation, technical mastery and excellent logistical and commercial skills, remains an inexhaustible source of inspiration. As heirs to this distinguished culture, Tempulli continues to build certification and study programs that reflect this courageous and innovative spirit.

While our ancestors once prepared brave warriors and talented craftsmen to face the challenges of their time, today, we have conceived our certification programs in the most appropriate format to prepare young people with advanced skills and competencies. These skills ensure success and sustainability in an ever-changing world, addressing the complex and professional demands of the most demanding job sectors.

By combining tradition and innovation, the new training offer reflects our commitment to excellence and sustainable development. Built on decades of consolidated experience, dating back to 1992, this tradition serves as a synonym for quality and proven success in building human capacities.

Our advanced training programs represent a comprehensive approach, combining theoretical knowledge with practice, in order to adapt to the needs of an ever-changing professional world. This offer emphasizes not only the development of human resources, but also the creation of a platform that contributes to building a stronger and more sustainable future for all sectors, which are the largest provider of employment for our promising youth.

WHY CHOOSE TRAININGS AT TEMPULLI?



1 ACCREDITED CERTIFICATIONS

All certifications are accredited by the National Qualifications Authority, guaranteeing high national and international standards that adapt to market demands.

2 ADVANCED CERTIFICATION PROGRAMS

For key sectors such as: transport, road safety, logistics, infrastructure, construction, geodesy, manufacturing and food industry, energy, mining, trade, agriculture and agribusiness.

3 PERSONALIZED SOLUTIONS

Knowing that each company has specific requirements and needs, we are willing to collaborate to develop strategic planning and personalized certification models.

4 STRATEGIC PERFORMANCE ENHANCEMENT

New certifications empower human resources, equipping them with skills and competencies that improve operational efficiency and organizational sustainability.

5 SPECIALIZED CONSULTATIONS

to build a strategic certification plan that fits your goals and vision.

6 PROFESSIONAL SUPPORT

throughout the implementation process to ensure sustainable success.



TEMPULLI

NATIONAL QUALIFICATIONS ACCREDITED BY AQA

NATIONAL QUALIFICATIONS ARE VALIDATED AND ACCREDITED
BY THE NATIONAL QUALIFICATIONS AUTHORITY (NQA)



Autoriteti Kombëtar i Kualifikimeve
Nacionalni Autoritet za Kvalifikacije
National Qualification Authority

Driver Instructor, Code: 5165 (ISCO 08), Level 5 KQF

Car, Taxi and Van Drivers, Code: 8322 (ISCO 08), Level 3 KQF

Crane, Hoist and Related Plant Operators, Code: 8343 (ISCO 08), Level 3 KQF

Forklift Truck Operators, Code: 8344 (ISCO 08), Level 3 KQF

IRU ACADEMY ACCREDITED PROFESSIONAL QUALIFICATIONS



Passenger Transport Manager (CPC-D)

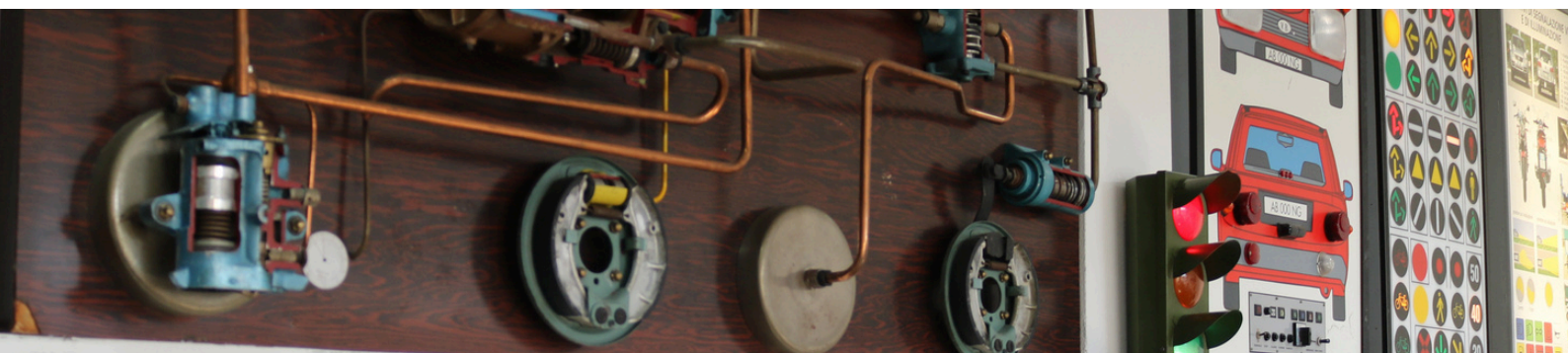
Passenger Transport/Bus Driver (CPC-D)

Freight Transport Manager (CPC-C)

Freight Transport/Truck Driver (CPC-C)

Transport of goods and hazardous materials (ADR)

Digital Tachographs



TEMPULLI

QUALIFICATIONS AND PROFESSIONAL TRAINING AUTHORIZED BY MMPHI

THE FOLLOWING QUALIFICATION AND TRAINING PROGRAMS ARE AUTHORIZED BY THE
MINISTRY OF ENVIRONMENT, SPATIAL PLANNING AND INFRASTRUCTURE (MMPHI):

Driving Instructor, Level 5 KKK

Transport of goods and dangerous goods (ADR)

Training of candidates in driving school for Category B



REPUBLIKA E KOSOVËS
Ministria e Mjedisit
dhe Planifikimit Hapësinor

CERTIFICATIONS VALIDATED AND ACCREDITED BY THE NATIONAL QUALIFICATIONS AUTHORITY (AKK)

Crane operation

Forklift operation

Hand forklift operation

Lift operation

Protection, avoidance of occupational
hazards and environmental protection

Carrying and transferring loads
(Carrying and transferring waste)

Operating special purpose machinery
(Street cleaning and snow removal)

Call operator

Transportation of persons with assistance
(transport services for the sick)

Transportation of persons in wheelchairs

Eco driving - economical driving

Forklift operators

Concrete plant operators

Asphalt plant operators

Drilling plant operators

Taxi drivers

Child transport by van

Passenger transport by van

Freight transport by pick-up truck

Freight transport by van

Passenger transport manager

Freight transport manager

Telematics equipment in transport



CRANE OPERATION

“Crane Operator” is a vocational training that provides the skills and knowledge necessary to become a qualified crane and lifting machine operator. This certification is important for individuals who wish to work in sectors where cranes are used to lift and transport loads, as well as to meet legal and regulatory requirements. Certified persons can work in various sectors, such as construction, logistics, transport, manufacturing, material storage and other industries.





FORKLIFT OPERATION

“Operation with a Forklift” is a professional training that aims to provide knowledge and skills for the safe and efficient operation of “forklift” type machines. This training is very important to ensure that employees who use these machines have the knowledge and skills necessary for the job, as well as to meet legal and regulatory requirements. Certified persons can work in various sectors, such as logistics, transport, construction, infrastructure, manufacturing, agriculture, trade, material storage, points of sale, energy and minerals industries, as well as in protection and security services, etc.





HAND FORK LIFT OPERATION

“Operation of a hand fork lift” is a professional training that aims to provide knowledge and skills for the safe and efficient operation of a hand fork lift. This training covers knowledge of the operation of the equipment, safety measures, maneuvering techniques and basic maintenance, reducing risks and improving productivity in the workplace. Certified professionals can work in various sectors, such as warehouses, depots, factories, industrial workshops, logistics centers, department stores, markets, pallet operations with various products, construction, distribution centers, the food industry, agriculture, etc.

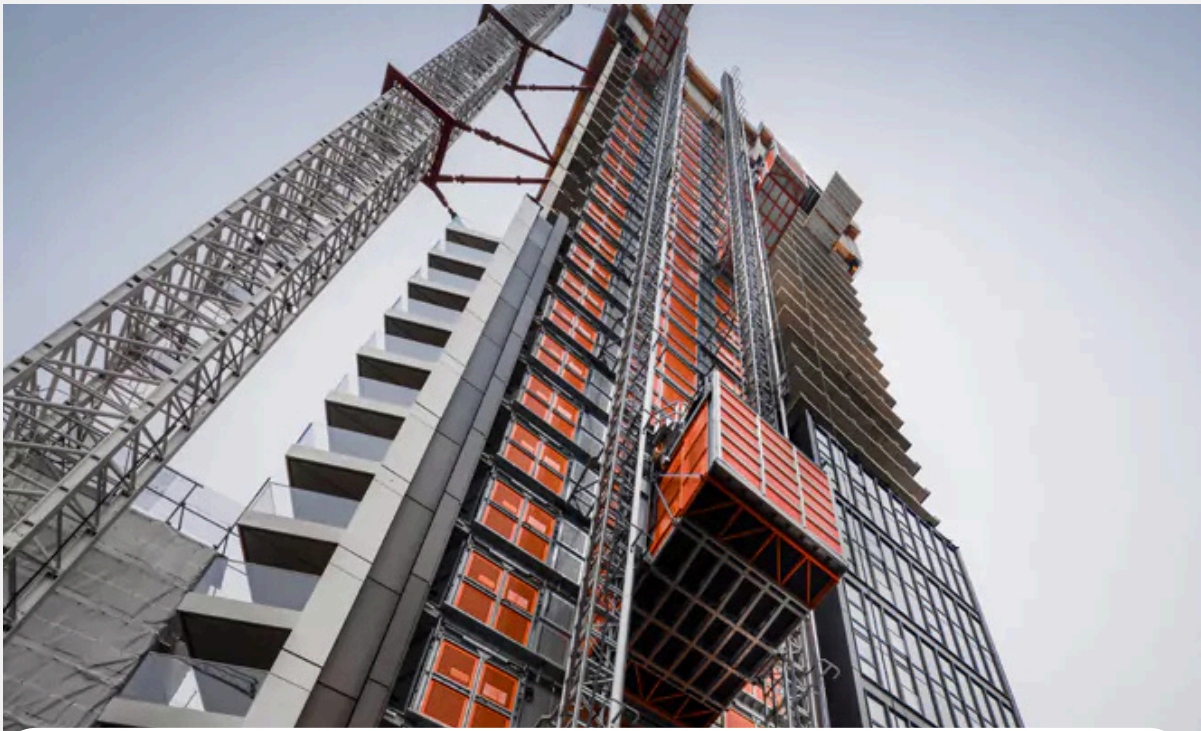
Theory

Practice

107 hours

Self-study

**Testing
& Evaluation**



ELEVATOR OPERATION

“Construction Lift Operation” is a professional training that provides the knowledge and skills necessary to use and operate lifts used in construction sites safely and efficiently. This certification is important to ensure that operators are able to use the equipment, without endangering their own safety and that of others in the work environment, as well as to meet legal and regulatory requirements related to safety in construction sites. Certified persons can work in various sectors, mainly in the construction sector, infrastructure, construction materials production, service and maintenance of lifts, to ensure that the equipment operates safely and efficiently.





PROTECTION, AVOIDANCE OF RISKS AT WORK AND ENVIRONMENTAL PROTECTION

"Protection, avoidance of risks at work and preservation of the environment" is a training focused on providing knowledge and skills to guarantee safe and healthy working conditions, as well as to protect the environment. The training also helps employees understand risks in the workplace and how to avoid them to prevent incidents, accidents and injuries. Part of the training is also education on the correct use of personal protective equipment such as helmets, gloves, safety boots, masks and shields. The training also includes knowledge on responding to emergency situations, such as fires, accidents or other extraordinary situations. Employees are familiarized with occupational safety laws and regulations, including national and international standards.

Theory

Practice

93 hours

Self-study

**Testing
& Evaluation**

CARRIAGE AND TRANSFER OF LOADS (WASTE CARRIAGE AND TRANSFER)



“Operation with special purpose machinery” is a professional training that provides knowledge and skills for the transportation and management of waste and other waste materials. This certification focuses on the use of specialized machines and equipment for the collection, transportation and disposal of waste in a safe and efficient manner according to legal and environmental requirements for the transport and treatment of waste. Certified persons can work in local public services, the construction industry, manufacturing, infrastructure, waste management companies, their collection and disposal in appropriate landfills, as well as in other sectors such as agriculture, farming and logistics.

Theory

Practice

135 hours

Self-study

**Testing
& Evaluation**

SPECIAL PURPOSE MACHINERY OPERATION (ROAD CLEANING AND SNOW REMOVAL)



“Operation of Special Purpose Machinery” is a professional training that provides knowledge and skills for the use of specialized machines intended for road cleaning and snow removal. This training includes the use of machinery such as tractors, water trucks, powder and other machinery for cleaning roads and areas covered by snow. Those certified for this training are able to maneuver these machines in various weather conditions and ensure efficient snow removal and cleaning of roads, sidewalks, parking lots and other areas.





OPERATORS OF TOW AND LIFT TRUCKS

"Operators of tow and lift Trucks" is a professional training that aims to equip individuals with the knowledge and skills to use lifting platforms, which serve for working at height, loading and transporting heavy loads or materials at different height levels. This training requires compliance with safety standards during loading and unloading operations, as well as to meet legal and regulatory requirements. Certified persons can work in various sectors, such as in auto transport companies, logistics, transport, construction, infrastructure, manufacturing industry, agriculture, trade, points of sale, energy and mineral industries, as well as in protection and security services, etc.





CONCRETE MACHINERY OPERATION

“Operation of machines for concreting, paving and finishing works” is a professional training that provides knowledge and skills for the use of specialized machines in the concreting process. This training includes the use of machines used for mixing, transporting and pouring concrete on construction sites and other engineering projects. Certified persons can work in various sectors, in construction companies, the construction of buildings, bridges, tunnels, roads, railways, airports, in the defense and security sector, in scientific and experimental projects, etc.

Theory

Practice

77 hours

Self-study

**Testing
& Evaluation**



ASPHALTING MACHINERY OPERATION

“Operation of machines for concreting, asphaltting and finishing works” is a professional training that provides knowledge and skills for the use of specialized machinery in asphaltting processes and finishing works of road and infrastructure construction. This training includes the use of machines that serve for the preparation, distribution and laying of asphalt, as well as for performing other works in construction companies and infrastructure projects. Participants learn operating techniques for the construction and maintenance of roads, sidewalks, parking lots and other paved areas. The training also includes the use of machinery for breaking and processing stones and for specific projects such as the construction of bridges, highways and road maintenance. Certified persons can work in various sectors, in construction companies, the construction of buildings, bridges, tunnels, roads, railways, airports, etc.

Theory

Practice

155 hours

Self-study

**Testing
& Evaluation**



DRILLING MACHINERY OPERATION

“Operimi me makineritë për shpim” është certifikim profesional që ofron njohuri dhe aftësi për përdorimin e makinave të specializuara për shpimin e tokës, tuneleve, shpimet gjeo mekanike, duke përfshirë shpimin vertikal dhe horizontal. Ky certifikim përfshin përdorimin e makinerive të tilla për shpuarjen e themeleve, urave, tuneleve, rrugëve, në sektorin e minierave për shpime të thella për nxjerrjen e mineraleve, karburanteve, në shpimin e gropave për ndërtimin e sistemeve të ujësjellësit, kanalizimeve, në ndërtimin e strukturave për energji të rinovueshme, në shpimin e gropave për ndërtimin e bazamenteve për shërbime publike, në mbrojtje dhe siguri, etj. Të certifikuarit mund të punojnë në sektorë të ndryshëm, si: kompani ndërtimore, ndërtimin e urave, shpuarjen e puseve, tuneleve, rrugëve, hekurudhave, aeroportëve si dhe në projekte shkencore dhe eksperimentale, etj.

Theory

Practice

147 hours

Self-study

**Testing
& Evaluation**



OPERATION OF SPECIAL PURPOSE MACHINERY (QUARRING AND PROCESSING OF STONES)

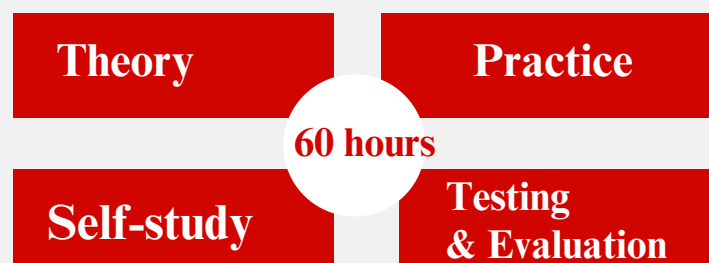
“Operation of drilling machines” is a professional training that provides knowledge and skills for the operation of machines for breaking and processing stones, prepares individuals to use and maintain specialized equipment that serves to break, cut and shape stones into various products. This training includes knowledge on the operation of machines, safety procedures at work and techniques for processing hard materials such as stones. People who successfully complete this training and are certified can be employed in various industries, such as laser cutting and processing of stones for construction, decoration, machinery for breaking and processing stones in mines and ores where tiles, decorative stones and other construction materials are produced.





TAXI DRIVERS

“Auto-Taxi Drivers” is a professional training that provides knowledge and skills for the use of taxi vehicles, as well as for the provision of passenger transport services in a safe and efficient manner. This training is necessary to ensure that taxi drivers are equipped with professional skills and are familiar with traffic rules, best practices in safety and customer service. Certified candidates, in addition to meeting legal and regulatory requirements, can work in taxi services, providing services to citizens, tourist services, transportation for other clients, as well as taxi services through various taxi applications, etc.





TRANSPORTATION OF CHILDREN BY VAN

“Transportation of passengers, children and young people by taxi, van or providing driving services” is a professional training that provides knowledge and skills for the safe and orderly transportation of children by van type vehicles. Drivers will be able to use safety measures as well as in managing the behavior and needs of children during the trip. The certified, in addition to meeting legal and regulatory requirements, provide transportation services for children to schools, private transportation services for parents who require more personalized services, transportation for children to extracurricular activities (sports, organized trips, excursions), etc. They can also provide transportation for travel and tourism agencies, etc.

Theory

Practice

62 hours

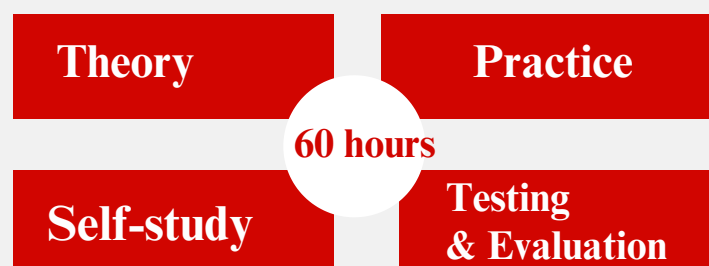
Self-study

**Testing
& Evaluation**



TRANSPORTATION OF PASSENGERS BY VAN

“Transportation of passengers, children and young people by taxi, van or providing driving services” is a professional training that provides knowledge and skills for the safe and orderly transportation of children by van type vehicles. Drivers will be able to use safety measures as well as in managing the behavior and needs of children during the trip. The certified, in addition to meeting legal and regulatory requirements, provide transportation services for children to schools, private transportation services for parents who require more personalized services, transportation for children to extracurricular activities (sports, organized trips, excursions), etc. They can also provide transportation for travel and tourism agencies, etc.





TRANSPORTATION OF GOODS BY PICK-UP

“Transportation of good by pick up” is a professional training that provides knowledge and skills for transporting various goods with pick-up type vehicles. This training focuses on the transportation of goods, as well as the efficient organization and carrying of cargo. Certified persons learn about freight transport procedures, cargo space management, and compliance with safety and legal regulations during transportation. They can provide transportation services for suppliers and buyers of goods, express mail companies or agencies that deal with the distribution of goods for various clients. Their services include transporting products from factories and warehouses to points of sale or to end customers.

Theory

Practice

69 hours

Self-study

**Testing
& Evaluation**



TRANSPORT OF GOODS BY VAN

“Transportation of good by pick up” is a professional training that provides knowledge and skills for transporting various goods with pick-up type vehicles. This training focuses on the transportation of goods, as well as the efficient organization and carrying of cargo. Certified persons learn about freight transport procedures, cargo space management, and compliance with safety and legal regulations during transportation. They can provide transportation services for suppliers and buyers of goods, express mail companies or agencies that deal with the distribution of goods for various clients. Their services include transporting products from factories and warehouses to points of sale or to end customers.

Theory

Practice

64 hours

Self-study

**Testing
& Evaluation**



PASSENGER TRANSPORT MANAGER

“Management and administration of small businesses in community transport, taxi and van sector” is a professional certification that provides knowledge and skills for the management, organization and administration of small businesses that provide transport services. This certification focuses on developing skills to lead and manage transport operators operating in the passenger transport sector, including taxis and vans in accordance with legal regulations. Certifiers, in addition to meeting legal requirements, can provide services to transport companies (for transport in groups of passengers, excursions, transfers, services for schools, sports, cultural activities, tourist groups), etc. ensuring effective management and increasing productivity.

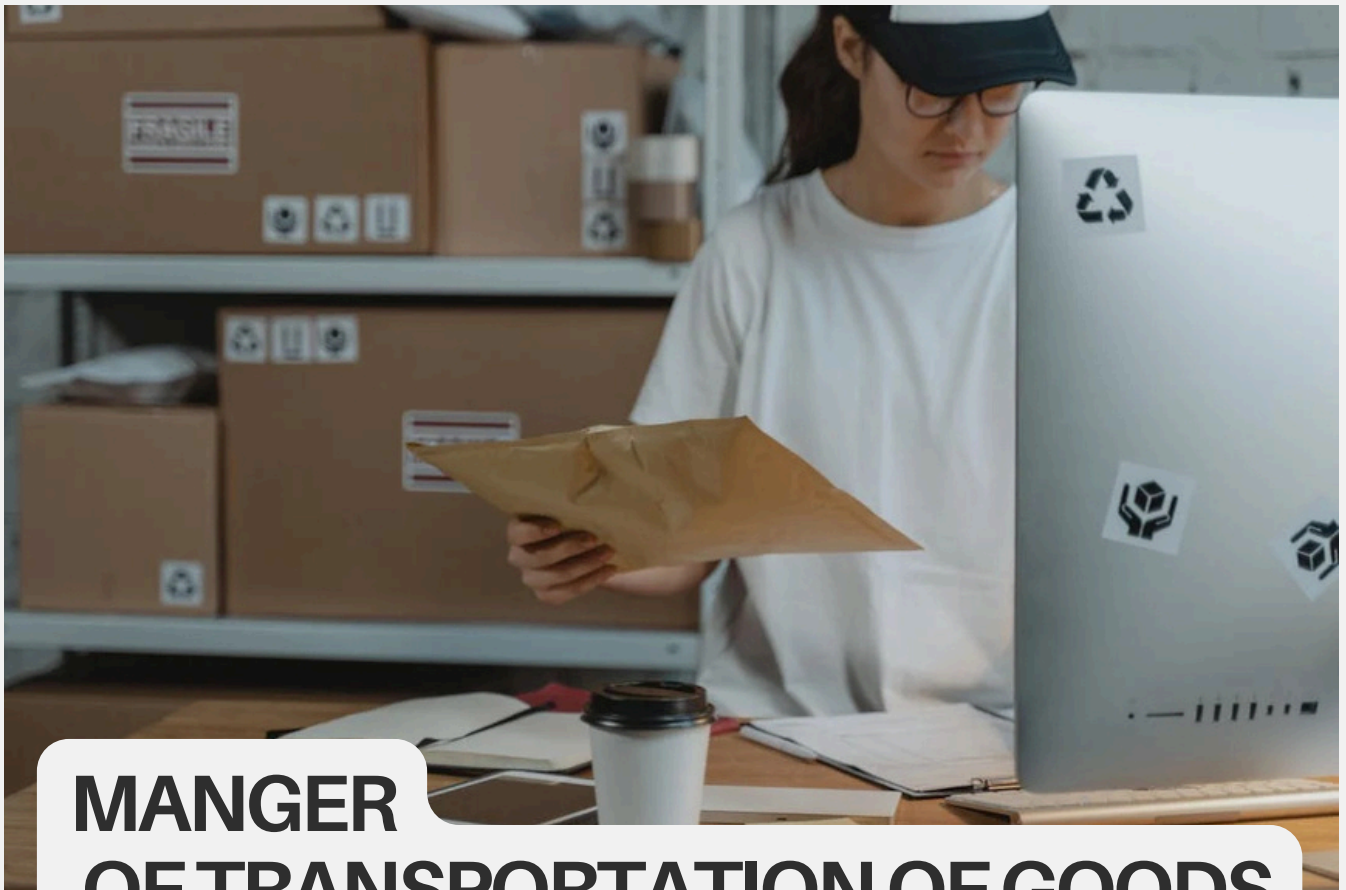
Theory

Practice

60 hours

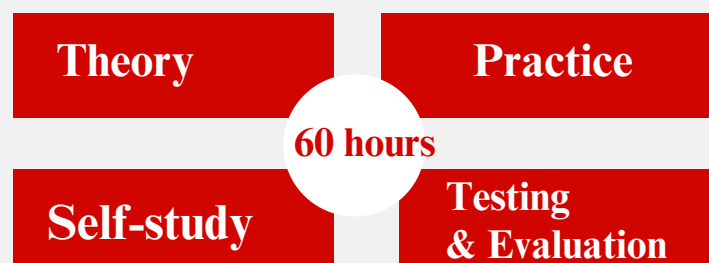
Self-study

**Testing
& Evaluation**



MANGER OF TRANSPORTATION OF GOODS

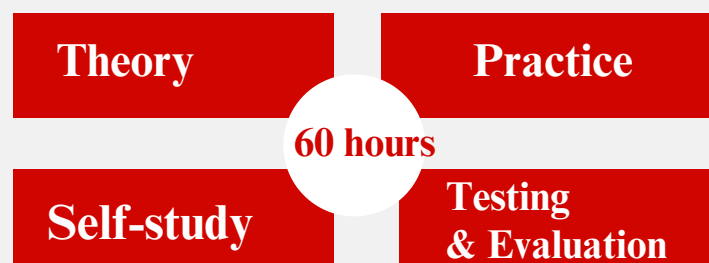
“Transportation of good by pick up” is a professional training that provides knowledge and skills for transporting various goods with pick-up type vehicles. This training focuses on the transportation of goods, as well as the efficient organization and carrying of cargo. Certified persons learn about freight transport procedures, cargo space management, and compliance with safety and legal regulations during transportation. They can provide transportation services for suppliers and buyers of goods, express mail companies or agencies that deal with the distribution of goods for various clients. Their services include transporting products from factories and warehouses to points of sale or to end customers.





TELEMATICS EQUIPMENT IN TRANSPORT

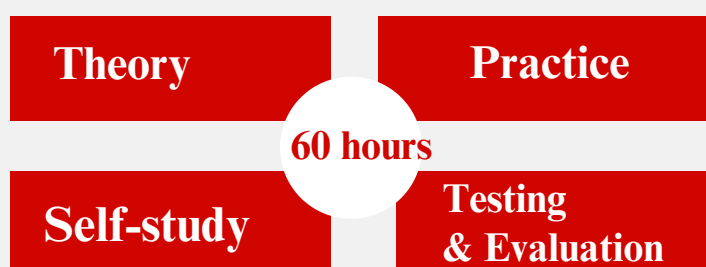
“Use of Telematics Devices for Passenger Transport” is a professional training that provides knowledge and skills for the use of modern technologies in the management and optimization of passenger transport services. Telematics devices include systems and applications that enable real-time vehicle tracking, route management, driver behavior monitoring and passenger safety, as well as improving the efficiency and quality of services. This training will provide a faster, safer and more efficient service for the company and passengers. In addition to meeting legal and regulatory requirements, certified persons can work as fleet managers, transport planners, telematics device management technicians, ensuring better routes and safety.





CALL OPERATOR

“Telephone Reservation Processing in the Road Passenger Transport Sector” is a certification that prepares individuals to manage and handle telephone calls in a professional and efficient manner, usually within call centers or organizations/companies that provide assistance and support services. This certification develops the skills necessary for effective communication, problem solving and the use of call technologies. The main elements of the training include: Communication skills in tense situations, call management (CRM, other call software), handling a large number of calls without losing the quality of service, prioritizing tasks and using resources effectively, respecting personal data and following legal rules on confidentiality, etc.





TRANSPORTATION OF PERSONS WITH ASSISTANCE (TRANSPORT SERVICES FOR PATIENTS)

“Providing transportation services for people in need of assistance” is a professional training that provides knowledge and skills for providing services to people in need of special assistance. This training focuses on providing a convenient and safe service during travel, for individuals seeking medical assistance. Certified people learn how to provide safe and personalized services, including care before departure, during the trip and after arrival at the destination, maintaining a level of care and responsibility in safe driving during the transportation of sick people. Certified people can also work in health institutions (family medicine centers, ambulances, hospitals and companies for special health care and patient transportation services).

Theory

Practice

60 hours

Self-study

**Testing
& Evaluation**



TRANSPORTATION OF PERSONS WITH WHEELCHAIRS

“Providing services to customers using wheelchairs in the relevant taxi or van” is a professional training that provides knowledge and skills for providing transportation services to customers who need special assistance. This training focuses on providing a convenient and safe service to individuals who require assistance during travel, such as passengers with disabilities, the elderly, the sick or those who need special support. Certified people learn how to provide safe and personalized services, including assistance before departure, during the trip and after arriving at the destination, the use of specialized equipment and providing necessary information for the safety and comfort of passengers. Certified people can also work in companies that provide special transportation services to groups or individuals who require support during travel.

Theory

Practice

60 hours

Self-study

**Testing
& Evaluation**



Driving School

"Driving School Training" is a training program that aims to equip individuals with the knowledge and skills necessary to successfully follow the process of education and practice of driving. The program includes theoretical training on road traffic rules and safety, as well as direct practice for the development of technical skills in driving. It is designed to help candidates pass the necessary tests and become safe and responsible drivers. Through this program, participants can build a strong foundation to meet legal requirements and contribute to road safety.

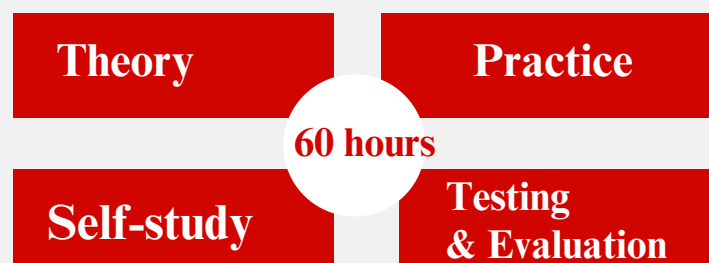
The theoretical part of the candidate's training for category B is at least twenty (20) hours.

The practical part of the candidate's training for category B is at least twenty (20) hours.



ECO DRIVING

“ECO Driving” is a professional training that aims to develop drivers’ skills to drive vehicles in an economical, sustainable and environmentally friendly manner. This training is focused on optimizing fuel consumption, reducing harmful gas emissions and improving the overall performance of the vehicle. The benefits of ECO Driving are in adjusting the speed and optimal use of the transmission, choosing the most efficient route to reduce distances and travel time, using telematics devices to monitor and improve driving style, checking tire pressure, engine condition and other technical systems. Certified drivers can work as professional drivers in the freight and passenger transport sector, companies that want to reduce operational costs and environmental impact, etc.





DRIVING SCHOOL TRAINING

“Driving Instructor” is a professional training that prepares individuals with the knowledge and skills to educate drivers on safe driving and road traffic rules. This training emphasizes the importance of road safety and compliance with legal standards, enabling instructors to provide effective theoretical and practical instruction. Certified individuals learn techniques for managing risks, assessing candidates, and improving their driving performance. Certification opens up employment opportunities in driving schools, driver training centers, organizations seeking education for their fleet, and projects that promote road safety. This training is essential to contribute to education and reducing road accidents.

Theory

Practice

273 hours

Self-study

**Testing
& Evaluation**



DANGEROUS GOODS DRIVERS AND HANDLERS (ADR)

The training is tailored to the relevant audience, with an emphasis on preventing risks in warehouses/warehouses and on the road. Trainees can be employed as a dangerous goods driver, logistics operator, loading and unloading and handling of dangerous goods, supervisor of operations for the storage of dangerous goods according to ADR standards, worker in the handling of chemicals, explosives, gases or other substances classified as dangerous, tanker driver, in the pharmaceutical industry, waste management companies, military industry, etc.

The training courses based on the IRU Academy Programs are tailored to the practical needs of road transport companies and their drivers, preparing them for the increasingly demanding market in accordance with the regulations in force. All teaching materials are updated with the latest version of the ADR Agreement.



DIGITAL TACHOGRAPHS

Digital tachograph training aims to educate drivers and support staff on the correct and safe use of these devices, ensuring compliance with EU Regulations and international standards. It also includes knowledge of work and rest rules for drivers and how to analyse recorded data. Understanding the operation of digital tachographs and how to use them in accordance with EU regulations and directives on drivers' working and rest times.

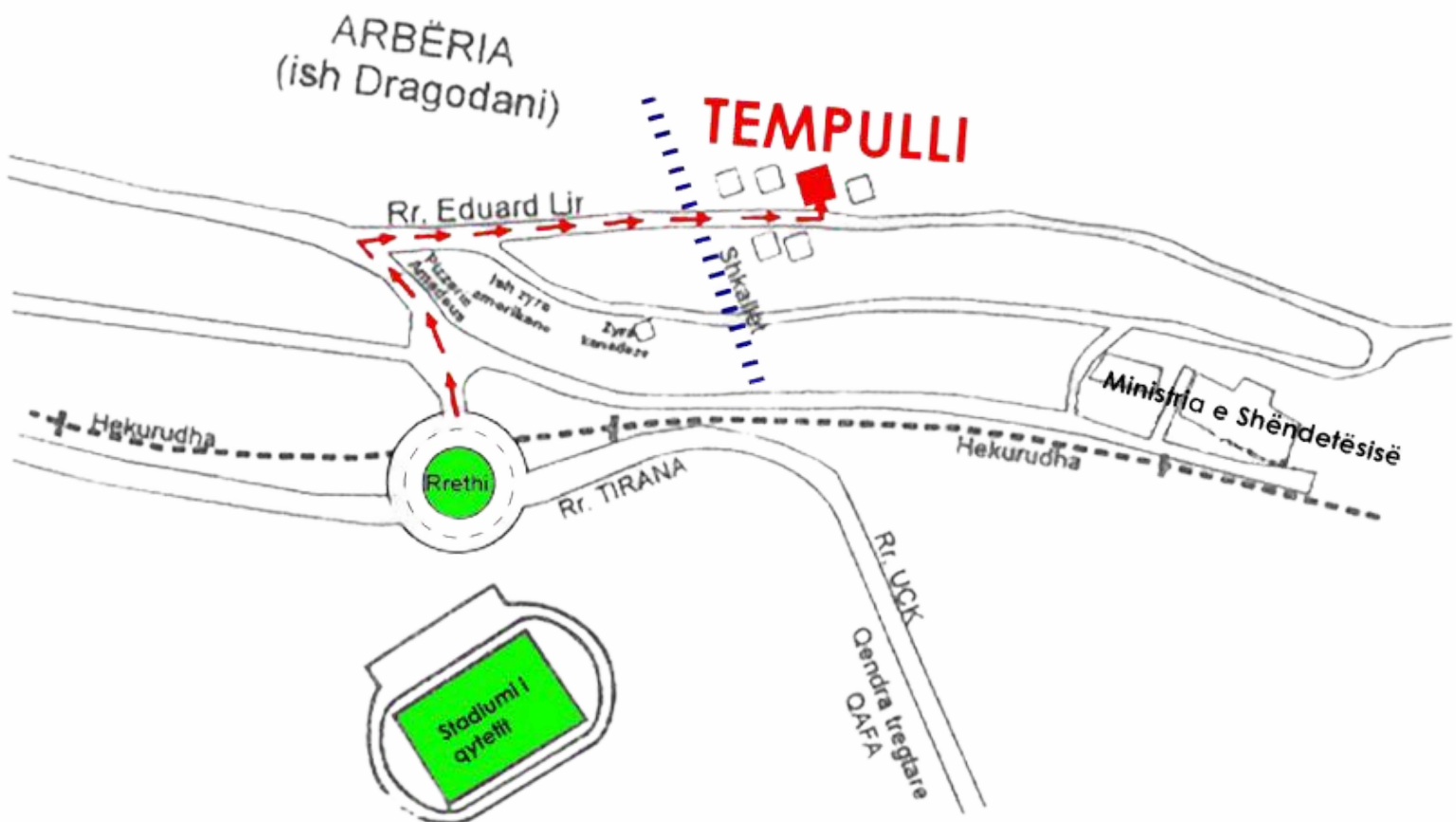
INITIAL COURSE
8-12 HOURS OF TRAINING IN THEORY
AND IN PRACTICE

Refresher course
4-6 hours of training, for experienced drivers renewing their
certificates
and updating their knowledge

Module for fleet managers:
6-8 hours of training, including data
management and analysis.

TEMPULLI

Where thousands of journeys take shape
with work and successful careers



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