

REGULATIONS FOR THE ESTABLISHMENT AND WORK OF THE COUNCIL OF PARTNERS

Based on the competences defined by the Statute of the Tempulli College and applying the best practices for quality assurance in the Tempulli College, the Steering Council of the College approved the regulation for the establishment and work of the Council of Partner.

Article 1 Purpose

Hereafter the Council of Partner (CA) represents a form of partnership between industry and Tempulli College.

The purpose of the CP is to help the Tempulli College in fulfilling its mission as well as its strategic planning, by providing relevant advice on important issues of various natures.

The CP is a select group of industry representatives who provide guidance to the academic and professional department regarding academic matters and strategic planning of Tempulli College.

CP presents a forum where ideas are exchanged and recommendations are given. CP serves as a powerful tool to assist in the academic and professional development of Tempulli College's quality curriculum programs.

CP can also serve as a mechanism for raising funds, having its industrial partner, through application in projects of common interest, as well as in the exchange of books and relevant materials of common fields.

Article 2

Scope

The regulation of the CP expressly defines the conditions for the establishment, administration and coordination of the work of the CP at the Tempulli College.

Article 3

Principle

CP fulfills an important strategic function in the Tempulli College. The Tempulli College will enable high levels of engagement and quality and active cooperation, in relation to individuals, organizations and corporations in business, industry and professions, in full accordance with the Strategy of the Tempulli College.

In undertaking this advisory role, CP have clearly and precisely separated their advisory role and function from management and governance issues as the competencies of the Tempulli College.

CP during joint work does not have any clear or implied function of governance, performance monitoring, operational function or management authority.

CP is not an integral part of the official governance structures of the Tempulli College and is not a decision-making body.

The Tempulli College and CP are proactively committed to developing sustainable relationships with areas related to the core activity of the College and CP, thereby promoting the reputation of the College and CP for its activity.

The College seeks to benefit from the experience of CP members and vice versa, for their important role in the industry and in the College.

While the members of the CP are expected to give professional advice to the College in accordance with the College's strategy, but also to be open to engagement in the College through lectures when this is necessary.

CP members must be aware of the strategic goals of the College and act in full compliance with the Code of Ethics and the Principles of equality and mutual respect.

Article 4

Composition and membership

CPs at the College level will in principle include between 10 and 15 members, resulting from cooperation agreements between the College and Industry/businesses and institutions.

The representatives of the Tempulli College in CP are: Program Coordinators, the Director of the College and the General Secretary of the College.

It is strongly recommended that external (non-academic) representatives make up at least 50% of all members, and that they have at least a superior university education.

The work of the CP is directed by the leader of the CP, who is elected by the members of the CP according to their proposals, on the principle of rotation, for a period of one year (in order to preserve the principle of equality and participation in the leadership of to all CP representatives).

Membership in CP provides the member with participation for a period of three years with a maximum period of consecutive membership of 5 years.

Article 5

Due diligence and conflict of interest

The communication between the members of the CP is characterized by mutual and sincere care.

Members are required to declare in case they perceive any situation of possible conflict of interest while performing their duties and responsibilities, with the College or the CP focus area in accordance with the provisions of the Code of Conduct of the College.

The CP leader must provide a conflict of interest register and the disclosure process is established and implemented by the College.

The requirements for the administration of conflict of interests are expressly specified in the Code behavior s.

Article 6 Remuneration

The work of the CP is carried out as voluntary work, and therefore there is no remuneration. However, in case we are dealing with the application and profit of joint projects, then this issue will be specified with a separate agreement.

Article 7 Accountability and confidentiality

The Tempulli College and the CP are responsible for ensuring that the confidential information of the College and the work of the CP is classified as confidential and as such is therefore protected by the legal provisions of positive (applicable) legislation.

Confidential information should be protected and shared only with CP members as necessary to effectively develop joint work activities.

Records of CP meetings and CP information must be kept in accordance with Registration Management procedures , at the Tempulli College.

The co-ordinator of the joint work, a member of the Tempulli College, in principle the Secretary of the College, must ensure that the agendas, meeting points, information packages, conflict of interest register, signed minutes, agreed actions and participation in meetings are kept recorded. This function will be fulfilled by the coordinator of the College.

The coordinator is responsible for tracking and updating information on membership in the CP in the central register at least every six months.

Article 8 The role of the Partners Council

- To act as an advisory group of the Tempulli College for the direction and growth of this institution in accredited academic programs, those in the process of accreditation and the development of curricula as well as to help in their implementation and improvement.

- To act as a link between the academic and professional profile of the College and its industrial and professional partners, providing an opportunity for communication with current and professional industry or business advancements.
- To identify the actions that the College should undertake, to provide students with specific professional training that the industry needs.
- CP serves as a bridge between the College and the necessary data for the needs of the industry for programs, as well as prepares the provision of human resources for the exercise of the profession.
- This means that the CP offers recommendations to the College, for the actions that should be taken to improve the academic and professional curricula as well as to meet the needs of the industry.
- Students gain a broader perspective and benefit from opportunities to put theoretical knowledge into practice as a key element as well as exposure to real-world project management, teamwork and customer-oriented development.
- Students are informed directly by industrial representatives to help develop their interest and the experience needed to start working in industry.
- The Department benefits from the CP's contribution to the College's goals, ensuring the outcome of the development of the curriculum and degrees, and in this way the positive and indicative registration of the College's programs.
- The department benefits from participation and contributions that support the department's long-term strategic plan.
- The College gains an industrial perspective on the past rapid changes in the information industry that affect changes in the curriculum and delivery of objectives in the curriculum .

Article 9
Benefits of the Partners Council

- The availability of graduates of the Tempulli College, well prepared and who understand the profession as well as the process of its realization.

- Opportunities to evaluate potential employees through internships, collaborative projects, and interactions in the learning process.
- Professional development of industry personnel through teaching, learning and curriculum development.
- The possibility of their integration in the learning process, between the organization of training and the treatment of specific topics for which there is a curricular need of the Tempulli College program.
- Technology transfer through Industrial-Academic exchanges, classroom and College internships.
- The opportunity to improve the skills of graduates through curriculum reform, which is reflected in increasing the benefit of industry in the work process.
- CPs gain the ability to evaluate potential employees through internships, participation in collaborative projects, and classroom interactions.

Article 10

Proposals and Approval

The proposals or advice of the CP are addressed to the Steering council and senior management of the College.

CP enjoys the autonomy of undertaking the initiative and can initiate the change or completion of the regulations of the Tempulli College depending on the conditions and circumstances that may arise.

CP can propose new programs, for which they have noticed that the labor market in Kosovo needs.

CPs can propose and cooperate in the application process in projects of common interest.

CP also enjoys the right to initiate other proposals or suggestions which are of common interest in terms of increasing quality in the College and the labor market.

Proposals are approved by a simple majority of the members present. They are submitted to the Management of the Tempulli College, which within 30 days receive a response in the form of a decision and with reasons from the Management of the Tempulli College.

Article 11

Removal

The function of CP members ends in the following cases:

- When he does not exercise the assigned work functions,
- When there is a conflict of interest,
- When you do not respect or ignore the regulations of the Tempulli College,
- When you don't attend CP meetings three times in a row, without any solid justification;
- When he does not respect the provisions of the Code of Conduct.

Article 13

Entry into force

This regulation enters into force at the moment of signing with the approval of the Steering Council, and the regulation with nr.0026/23, date 8.12.2023 will be abolished.

Chairman of the Steering Council

Dr. Sc. Ema Berisha Krasniqi

(signed)