

# Curriculum Vitae



## Personal information

First name/surname **Bujar ISTOGU**

Address Str. "Nëna Terezë"  
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E-mail [bujar.istogu@gmail.com](mailto:bujar.istogu@gmail.com)

Nationality Albanian

Date of birth 26 June 1980

Gender Male

## Education **Mechanical Engineering/Traffic & Transport**

## Work experience

Dates 15 September 2017 →

Occupation or position held **Director of Standards, Promotion and Integration Directorate**

Main activities and responsibilities Managing and setting the objectives of the directorate in accordance with the strategy and objectives of the institution; Manages the staff of six persons, budget and organizes the work through the division of tasks to the subordinates, provides instructions and monitors the work of the staff to provide quality products and services that are relevant to the functions of the department/directorate; etc. Represents the Agency in international events and forums in relation to developments in the area of standards. Establishes and chairs technical committees for adoption of European and international standards.

Name and address of employer **Ministry of Trade and Industry/Kosovo Standardization Agency, Prishtina**

Dates 01 March 2023 →

Occupation or position held **Professor Assistant**

Main activities and responsibilities Lecture and practice in the subject "Safety and Accident Management". Responsible for organizing exams for students.

Name and address of employer **Academia Tempulli, Prishtina**

Dates 08 September 2008 - 14 September 2017

Occupation or position held **Senior Officer for Standards**

Main activities and responsibilities Working and cooperating with scientific institutes, with Technology Universities in Kosovo and abroad in order to increase the scientific level of standards. Conducts a detailed study of international and regional standards in order to harmonize Kosovo Standards. Working towards stimulating adoption and compliance of international and European Standards into Kosovo Standards.

Name and address of employer **Ministry of Trade and Industry/Kosovo Standardization Agency, Prishtina**

Dates 02 February 2007 - 08 September 2008

Occupation or position held **Officer for Standardization**

Main activities and responsibilities Responsible for working towards increasing the Kosovo Standards and the level of their quality.

Name and address of employer **Ministry of Trade and Industry/Kosovo Standardization Agency, Prishtina**

Dates	01 November 2006 - 02 February 2007
Occupation or position held	<b>Officer for Technical Rules of Construction Products</b>
Main activities and responsibilities	In charge of identifying the priority fields and drafting the program for technical standards of products in compliance with EU directives. Participated in drafting primary and secondary legislation in compliance with technical standards as foreseen in the ISO and EN. Cooperated closely with other institutions.
Name and address of employer	<b>Ministry of Trade and Industry Construction Department, Prishtina</b>
Dates	01 September 2004 - 01 November 2006
Occupation or position held	<b>Professor</b>
Main activities and responsibilities	Organizing and conducting lectures and seminars, organization of exams for students, organization of different extracurricular activities for students.
Name and address of employer	<b>Technical School "Fehmi Lladrovci" Glllogoc</b>
Dates	01 October 2002 - 30 November 2002 01 October 2001 - 21 November 2001
Occupation or position held	<b>Language Assistant</b>
Main activities and responsibilities	Performed both simultaneous and on-demand translations (sometimes of the official documents as well) for the Core Supervisor as well as other administrative support to the General Office management tasks/performed other duties as instructed by the Polling Centre Administrator.
Name and address of employer	<b>OSCE - Elections Department - Field Operations Division Glllogoc</b>
Dates	01 July 2002 - 01 September 2002
Occupation or position held	<b>Data Entry Clerk</b>
Main activities and responsibilities	Entry of data for eligible voters in the data base, and maintenance of Data Base.
Name and address of employer	<b>OSCE - Elections Department - Field Operations Division Prishtina</b>
Dates	15 September 2005 - 06 March 2020
Occupation or position held	<b>Traffic &amp; Transport Expert</b>
Main activities and responsibilities	Expertise on traffic accidents, drafting and expert report and advising on cases of accidents for basic courts in Republic of Kosovo.
Name and address of employer	<b>Basic Courts of Kosovo Prishtina, Mitrovice and Peja</b>
Dates	03 February 2015
Occupation or position held	<b>Technical Expert of Accreditation</b>
Main activities and responsibilities	Technical expertise based on ISO/IEC 17020 and ISO/IEC 17025, for technical controls of vehicles and tachograph.
Name and address of employer	<b>General Directorate of Accreditation Prishtina</b>
<b>Education and training</b>	
Title of qualification awarded	<b>MASTER OF TECHNICAL SCIENCES MECHANICAL ENGINEER</b>
Principal subjects/occupational skills covered	<b>Traffic &amp; Transport/Mechanical Engineering</b>
Name and type of organization providing education and training	University of Prishtina Mechanical Engineering Prishtina

Title of qualification awarded	<b><u>DIPLOMAS/CERTIFICATES</u></b>
Principal subjects/ occupational skills covered	<ul style="list-style-type: none"> <li>➤ <b>Train the Trainer for Free Movement of Goods</b> IKAP, Prishtine.</li> <li>➤ <b>Train the Trainer for Construction Products</b> Quality Infrastructure in the Western Balkans, Pristina.</li> <li>➤ <b>EUROCODES National Annexes</b> DIN Deutsches Institut für Normung, Berlin/Germany.</li> <li>➤ <b>Standardization, prototypes and quality</b> Albanian Organization for Quality, Tirana/Albania.</li> <li>➤ <b>Basic Statistical Analysis of Trade Indicators</b> EU Trade Policy Project &amp; GFA Consulting Group, Prishtina.</li> <li>➤ <b>Policy of Regional Industry Promotion for South East European Countries</b> Japan International Cooperation Agency, Hiroshima/Japan.</li> <li>➤ <b>English Language, V<sup>th</sup> level (Upper-Intermediate)</b> Britannica ELT, Prishtina.</li> <li>➤ <b>Drafting Project Terms of Reference (ToR)</b> Ministry of European Integration and ROI International, Prishtina.</li> <li>➤ <b>Instrument for Pre-Accession (IPA)</b> Ministry of European Integration and ROI International, Prishtina.</li> <li>➤ <b>Procedures for preparation, approval and publication of national standards, adoption of European and International standards, preparation of legal documents, marketing and sales of standards, etc.</b> General Directorate of Standardization, Tirana/Albania.</li> <li>➤ <b>EN/ISO 17011 “Rules and Principles of the Accreditation in the European Union”</b> General Directorate of Accreditation-Tirana, Prishtina.</li> <li>➤ <b>EN standards and EUROCODES</b> SHKNK and AKPB, Prishtina.</li> <li>➤ <b>Conformity Assessment-General requirements for accreditation bodies</b> General Directorate of Accreditation-Tirana, Prishtina.</li> <li>➤ <b>General requirements for the competence of testing and calibration laboratories EN ISO/IEC 17025</b> General Directorate of Accreditation-Tirana &amp; Directorate of Accreditation-Prishtina, Prishtina.</li> <li>➤ <b>Standards, importance and benefits from their use</b> MSTQ project and British Standards Institution (BSI), Prishtina.</li> <li>➤ <b>The principles and practice of the International' Standard ISO 9001</b> MSTQ project and British Standards Institution (BSI), Prishtina.</li> <li>➤ <b>Managing of Technical Committees</b> British Standards Institution (BSI), London/UK.</li> <li>➤ <b>EN ISO 19011:2002 “Guidelines for Quality and/or Environmental Management Systems Auditing</b> European Agency for Reconstruction, Prishtina.</li> <li>➤ <b>Basic Management</b> Kosovo Public Administration Institution, Prishtina.</li> <li>➤ <b>Building and Team Management</b> Kosovo Public Administration Institution, Prishtina.</li> <li>➤ <b>StandarDays</b> CEN/CENELEC Management Centre, Brussels/Belgium.</li> <li>➤ <b>Microsoft Windows; Microsoft Office and Microsoft Excel</b> ABC Computer, Prishtina.</li> <li>➤ <b>Gratitude</b> Professor of the Year (Technical School); Officer of the Year (MTI); Officer of Ministries (Government).</li> <li>➤ <b>JICA Alumni Association of Kosovo (JAAK)</b> Member, Prishtina.</li> <li>➤ <b>Council Partner in College of Applied Technical Sciences “Tempulli”</b> Member, Prishtina.</li> </ul>

## Personal Skills and Competences

Computer Skills Windows;  
Internet Browser;  
MS Office Package.

### Languages

Mother tongue/ Other Languages

**Albanian**

Self-Assessment

Understanding

Speaking

Writing

**English**

Proficient User

Proficient User

Proficient User

**Serbo-Croatian**

Basic User

Basic User

Basic User

### Reference(s)

Hafiz Gara, Executive Head Chief of Kosovo Standardization Agency - Ministry of Trade and Industry. Address: Str. "Ismail Hajdara" 10000, Prishtinë/Kosovo. Tel.: 044/626-802; E-mail: [hafiz.gara@rks-gov.net](mailto:hafiz.gara@rks-gov.net)

Daniela Clejanu, Team Leader of FMG I project.

Address: Str. "Muharrem Fejza" 10000, Prishtinë/Kosovo. Tel.: 049/892-235; E-mail: [clejanu@ibf.be](mailto:clejanu@ibf.be)

Other references available upon request

Disclaimer: I hereby certify that, to the best of my knowledge, the information contained herein is true and can be verified by anyone interested in my educational and employment background.